

# Education/Learning options across PEI



Allyson Drake, Adult Education student, Morell, February 2011



Barnie Earle, Adult Education student, Summerside, January/February 2010



Renee Blanchard, Adult Education student, Alberton, August 2009

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# Learning opportunities in rural communities: Alberton and Tignish

## Holland College Adult Education, Dalton Centre, Tignish

They offer learning opportunities to residents of West Prince to improve reading, writing, and math skills. The GED program helps learners to prepare to write the GED test offered through the Department of Education.



**Gert Jones, Instructor**

For more information about Holland College Adult Education in Tignish, contact **Gert Jones** at 882-3950.

## Holland College Business Administration, Dalton Centre

They train learners for entry positions in business management or for operation of their own independent businesses.

The opportunity to acquire a broad knowledge of business skills will prepare the graduates for advancement to an increased level of management responsibilities in many types of organizations.

**John Lane** is the program's learning manager. He says 11 students are taking part in the two courses offered this year. "There is a one-year small business manager certificate course and a two-year course in business administration," says John.

The program has been offered at the Dalton Centre for the past number of years, and the college is now considering moving it to the West Prince Campus in Alberton.

For more information, contact **John Lane** at the **Tignish Employment Resources Centre** at 882-2645 or the Holland College Business Studies Office at 566-9657.

## Rural Community Learning Inc.

They manage three employment resource centres in West Prince.

These centres offer unemployed individuals assistance with preparing a resumé, cover letter, and filling out work application forms. There is access to computers, photocopier and fax machine for employment purposes. Workshops are provided as needed.

Tignish: **Ruby Arsenault** at 882-2498  
Alberton: **Valerie Gallant** at 853-2646  
St. Edwards: **Priscilla Handrahan** at 882-2352.

**CBDC West Prince Ventures Limited** is one of 41 non-profit, independent, Community Business Development Corporations (CBDCs) in Atlantic Canada. CBDC is dedicated to the development of small business and assisting entrepreneurs in accessing financing and other business training and resources.

For more information, call **Maxine Rennie**, Executive Director, at 853-3636.

## The new Holland College West Prince Campus, Alberton

It is scheduled to open in September 2011. The 21,400 square-foot, two-storey building will house two trades shop spaces, a lecture theatre, classrooms, a staff lounge, a student lounge and lunchroom, two computer labs and a resource room.



**Paula Foley, West Prince Campus Manager**

Five programs will be offered:

- Administrative Assistant Certificate
- Outdoor Power Equipment Certificate
- Welding Certificate
- Small Business Management Certificate
- Sport and Leisure Management Diploma

A two-year Practical Nursing program will be offered at Future Tech O'Leary.

"Residents of the area have expressed a great deal of interest in the West Prince Campus, and applications are coming in at a steady pace," says **Paula**.

For more information, contact **Paula Foley** at 853-6040. E-mail: [pmfoley@hollandcollege.com](mailto:pmfoley@hollandcollege.com)

## Community Inclusions Ltd.

They provide employment, residential, recreational, and training services to adults with intellectual challenges in western PEI. Some clients work for local businesses supported through the organization's Employment Unit, while others attend Vocational Services at the Maple House Centre in O'Leary and the Tignish Training Centre.

They operate a residence in Tignish and in Alberton. They also coordinate various community-based residential placements throughout the region.

The administration office is in Bloomfield. In the summer of 2011, the office will relocate to O'Leary, along with additional residential and training space.

For more information, contact **Kevin Porter** at 853-3944. Visit [www.communityinclusions.com](http://www.communityinclusions.com)

## Maritime First Aid Services

They offer the Canadian Red Cross Basic & Advanced First Aid and Health and Safety Programs. They offer public or private courses.

For more information or group bookings, contact **Gregg MacGillivray** at 437-3673 Toll Free: 1-888-350-3434

Email: [gregg@maritimefirstaid.ca](mailto:gregg@maritimefirstaid.ca)

For a list of upcoming courses in your area, visit [www.maritimefirstaid.ca](http://www.maritimefirstaid.ca)

## CAP Sites: Alberton and Tignish

**Alberton CAP Site** is located at 10 Railway Street in the Old Stone Station building. They have training sessions periodically in areas such as basic computer skills and digital camera operation.

They have five computers, two scanners, and two printers for public use and are open from Monday to Friday.

For more information, contact **Susan Wallace-Flynn** at 853-2720.

**Tignish CAP Site** delivers short training courses such as basic computer, digital camera operation, and social media.

The CAP Site also has four computers and a scanner/printer/photocopier. The site is open Monday to Friday, 8:30 to 4:30.

In addition, the Tignish CAP site has three computers, a scanner/printer/photocopier and laminator in the public library, which is located in the same building. The library is open Tuesday, Thursday, and Friday 1:30 to 4:30, Friday 6 to 8:30 pm, and Saturday 1 to 4:30.

For more information, contact **Anne Arsenault** at 882-2230. Visit [www.peicaps.org](http://www.peicaps.org)

## Resources West Inc.

They are community economic development agency tasked with stimulating the economy of Western PEI.

They are involved in the following activities:

- Entrepreneurial development and training
- Community planning and support
- Project management
- Business consultation and support
- Research and development

Resources West is governed by representatives of the five community development areas of Tyne Valley, Tignish, St. Louis-Miminegash, Alberton and O'Leary.

Staff:

**David Anderson**, ..... Managing Director

**Erkki Pohjolainen**, . Economic Development Officer

**David Gamble**, ..... Small Business Officer

**Mitchell Rennie**, ..... Strategic Development Officer

For more information, call 853-4555 E-mail: [info@resourceswest.pe.ca](mailto:info@resourceswest.pe.ca)

# Learning opportunities in rural Prince County: Wellington, O'Leary and Elmsdale

## Collège Acadie Î.-P.-É.

They offer regular and customized programs designed to meet the training needs of the Acadian and Francophone population. They also offer French Second Language programs. The Collège is recognized as the only Francophone community college in the province. Programs are delivered in Wellington, Charlottetown, and DeBlois.



**Christine Arsenault,  
Registrar**

### Adult education and job search programs are available for:

- adults needing upgrading to obtain their grade 12 equivalency or their grade 12 academic certificate
- those who are working towards writing their GED exams
- adults wanting to change careers or who would like to be better prepared to enter the work force can take a 20-week program to explore the options available while developing their personal and professional skills.

### Regular programs

- Resident Care Worker
- Bilingual Administrative Assistant
- Human Services Intervention Techniques For the Adult Population
- Human Services Intervention Techniques For Children and Youth
- Early Childhood Education
- Business Administration
- Information Technology
- Youth Worker

### Continuing Education programs

- French for parents workshops
- For the love of French
- Individual and family literacy programs
- Customized training
- Insights Personality Analysis
- Achieve Global
- Community entrepreneurial leadership
- French Language Training

Training services are also available to businesses and community organizations.

For more information, contact **Rachelle Simpson** at 854-3010    
E-mail [rachelle.simpson@collegeacadiepe.ca](mailto:rachelle.simpson@collegeacadiepe.ca)

**Christine Arsenault** at 854-7286, or call toll free 1-877-854-3010.  
E-mail: [christine.arsenault@collegeacadiepe.ca](mailto:christine.arsenault@collegeacadiepe.ca)

Visit [www.collegeacadiepe.ca](http://www.collegeacadiepe.ca)

## Career Bridges

Career Bridges is operated by **Tremploy, Inc.**, a non-profit organization. This 14-week program provides adults with vocational assessment, life skills, life enrichment, and support services. There are three Island locations: O'Leary, Summerside and Charlottetown.



**Mary Lou Rogers,  
Instructor**


"Clients spend six weeks in the classroom and eight weeks at a work station or job shadowing," says **Mary Lou**.

Career assessment and guidance program are offered for adults considering a career change or further training. "Depending on demand, sessions are offered three times a year: September, January, and March," she says.

Services to clients are designed to meet individual needs and include:

- Identifying client's interests, aptitudes and abilities
- Providing individual and group career counselling
- Arranging job shadowing and/or career exposure
- Establishing goal setting and future employment paths
- Assisting clients with résumé, cover letter writing, and interviewing strategies
- Assisting clients with interviewing strategies.

For more information, contact:

O'Leary: **Mary Lou Rogers** at 859-2039   
Charlottetown: **Lynda Smith** at 566-2811  
Summerside: **Greg MacDonald** or **Sandra Holton** at 436-5739  
Career Bridges Coordinator: **David F. Mitchell** at 859-2039

## Elmsdale Adult Education program


The Holland College Adult Education program at Westisle Composite High School offers learning opportunities to residents of West Prince in the following ways:



**Tammy Arsenault,  
Instructor**

- It offers the chance to study for high school credits to help meet requirements for post-secondary studies.
- The GED program helps learners to prepare to write the GED test offered through the Department of Education.
- It also offers some high school electives such as accounting, Canadian history, and political studies.
- They are piloting English 621 on-line, which will be available to Summer School adult education students in the classroom or at home.

"In general, more students are attending classes this year than in the last few years," says **Tammy**. She added that there is a high level of interest about the Practical Nursing program that may start in September. A new Holland College West Prince Campus is being constructed in Alberton.

For more information about Holland College Adult Education in Elmsdale, contact **Tammy Arsenault, Jessica Campbell** or **Georgene Smith** at 853-4632 or 853-3511. 

## Licensed Practical Nursing program

Holland College is planning to offer a two-year Practical Nursing program in O'Leary. Classes may start in August, 2011 but not confirmed yet. The program is a blend of both theory and clinical practice. At the end of the program, students have the opportunity to complete 160 hours of practicum in a clinical site, located as much as possible in the West Prince area, with a Licensed Practical Nurse as a preceptor.

For more information, e-mail [info@hollandcollege.com](mailto:info@hollandcollege.com) Visit [www.hollandcollege.com](http://www.hollandcollege.com) or call 1-800-446-5265.  

# Rural Learning Opportunities: Souris and area

## Holland College Resident Care Worker (RCW) program.

It begins with eight weeks of classroom studies, focusing on normal body systems, communication, and the role of RCW in the healthcare field. Then students do a 13-week rotation at local manors three days a week, combined with two days a week in the classroom learning about chronic conditions of the elderly. Next is three weeks of community experience with nursing homes, mental health, and addictions. Participants have a three-week preceptorship with another Resident Care Worker to gain knowledge and practical experience.



**Gail Chaisson and Wendy Poole, Learning Managers**

For more information, contact **Rosemary White**, Program Manager/Department Head, Health and Community Studies, at **566-9672**.

## Holland College, Small Business Manager program

This one-year program is located in Souris. The program prepares students for entry-level management positions or to operate their own small business. Students acquire a broad knowledge of business skills to prepare them to advance to an increased level of management responsibilities.



**Elizabeth Pederson, Learning Manager**

“Having access to the Small Business Manager program at the Souris campus is a wonderful opportunity for residents of Eastern Kings,” says **Elizabeth**.

“Not only is it convenient for potential students, but employers have the opportunity to hire from their own community.”

For more information, contact **Elizabeth Pederson** at **687-2447**.

## Harbourview Training Center Inc.

Rural learning opportunities are essential to the clients of this center. Clients remain in the community in which they live and contribute. Some of the community relationships clients have with employers help to increase the number of potential employment opportunities that may become available.



**Judy Hennessey, Executive Director**

Harbourview is able to offer the services of an Employment Transition Worker, funded by SkillsPEI and administered by Inclusions East Inc. This service helps individuals with intellectual disabilities find and maintain employment by focusing on skills development and offering on-going support to both employees and their employers.

Employers can be assured they are hiring dependable, reliable, hard working individuals who have been screened for compatibility prior to starting their new position.

For more information, contact **Krista Soper**, Employment Counsellor, at **687-3032** or visit [www.harbourviewtrainingcenter.ca](http://www.harbourviewtrainingcenter.ca)

**CAP Sites** across PEI deliver a variety of services that can help PEI job seekers.

Visit [www.peicaps.org](http://www.peicaps.org) for a list of sites. In eastern Kings County, CAP sites are located in:

- Souris: 95 Main St.
- St. Peters Bay: 1968 Cardigan Road
- Mount Stewart: 2972 Mount Stewart Road
- Morell: 100 Little Flower Ave.
- Eastern Kings: 81 Munn's Road

## Conversational French - Beginner Level

**Tina White** offers French lessons at **Ecole La Belle Cloche** in Fortune. Classes are one night a week. She is considering offering classes one night a week in St. Peters if there is interest in the area. “Thousands of French tourists pass through Souris on route to the Magdalene Islands,” says Tina. “Tourists will more than likely return to the area if employees are able to converse in French.”



**Tina White**

For more information, contact **Tina White** at **687-1949** or e-mail [tpeterswhite@hotmail.com](mailto:tpeterswhite@hotmail.com)

## Holland College: Customized Training

**Andy Gallant**, Administrator of **Customized Training**, delivers training across the Island. “Our main function is to supply training design solutions to employers,” says Andy. “Training is customized to meet the needs of the businesses.”

“We continue to offer a wide scope of training. We delivered a Transportation of Dangerous Goods workshop in the Souris area last fall. We delivered three weeks of computer software training for people in the tourism sector. We also provided welding safety training for seafood processors.”

For more information, contact **Andy Gallant** at **566-9642**.

## Passport to Employment

This is a joint provincial and federal government strategy designed for Island workers ages **55- 64** who wish to re-enter the workforce. Sessions are held across the province.

Training involves five weeks in the classroom. Participants enhance their resumé, cover letter, and interview skills. Personal awareness training is a large component of the program.

For more information, contact **Yvonne** at **620-3857** or **Michael** at **620-3436**.

**Harmony Training Center** is a full-service training institution which currently develops programs to address the employment needs of youth ages 15 to 30 from Souris and surrounding areas. It also provides employability programs for people of all ages. At present, Harmony Training Center is offering a Youth Employment Initiative program beginning **January 31**.

For more information, contact **Pam MacDonald** at **687-2458**.

**Souris Adult Education program** offers many learning opportunities to residents of Eastern Kings County. It offers assistance in improving reading, writing and math skills. It also offers the chance to study for high school credits which will help meet admission requirements for post-secondary studies. A GED preparation program helps learners to prepare to write the GED test offered through the Department of Education. “Over the years, hundreds of learners have attended our classes,” says **Susan Cheverie**, Instructor. “Many students have gone on to attend college or university. Others have obtained job opportunities because they were successful in their GED exams.”

For more information about **Holland College Adult Education** in Souris, contact **Susan Cheverie**, **Jim Carpenter** or **Eileen White** at **687-2447**.

# Learning opportunities in rural communities: Southern Kings

**Project Discovery, Montague** is an employment program for youth aged 15 to 30 who are facing employment barriers. The program offers life skills, parenting skills, work skills, and employment training.

Topics explored:

- Employer-employee expectations
- Job search tools such as resumé, cover letter & interview skills
- Communication in the workplace
- How to deal with and resolve conflict
- Team building
- Cultural awareness
- Developing a 5-year strategic plan.

For more information, contact **Gwyn Davies** at 838-0795 or e-mail [gddavies@ihis.org](mailto:gddavies@ihis.org)



**Employment Opportunities** is a division of Inclusions East Inc., which is part of the Kingswood Centre in Montague. They offer employment services such as needs assessment, case management, employment readiness, and job coaching to individuals with intellectual disabilities in Kings County.

Inclusions East also offers

- Employment skills training
- Interview preparation
- Group employment sessions.
- Resumé development
- Employment maintenance

For more information about Employment Opportunities, contact **Lori MacMillan** (Lori Mac) at 838-2516 or **Krista Soper** at 687-3032. For more about Inclusions East Inc., contact **Nancy MacCormac** at 838-2516.



Funded in whole or in part through the Canada/Prince Edward Island Labour Market Development Agreement and/or the Labour Market Agreement.

## Holland College Adult Education, Montague

The facility at the Down East Mall has five large classrooms and a full computer lab. It's all on one level and accessible for people with disabilities.

They offer classes to help with academic upgrading and GED preparation. There are a variety of opportunities available for adults to help improve reading, writing and math skills to meet the requirements of post-secondary or skills training programs. Programs are offered in the day time and evening.

For more information, contact the central office at 566-9628 or 1-800-446-5265.



## PEI Council of People with Disabilities, Montague

They offer assistance with career decision making, skills enhancement, and job search, including resumé and cover letter preparation, job maintenance, and pre-employment training. They also do direct marketing and job coaching.

For more information, contact **Judy MacLeod**, Employment Specialist for Kings County, at 838-5878. Visit [www.peicod.pe.ca](http://www.peicod.pe.ca)



## CAP Sites

They deliver a variety of services that can help PEI job seekers. In Southern Kings County, CAP sites are located in:

<b>Montague</b>	53 Wood Island Road	<b>838-2928</b>
<b>Mount Stewart</b>	104 Main Street	<b>676-2242</b>
<b>Murray River</b>	Leona Giddings Memorial Library	<b>962-2667</b>
<b>Georgetown</b>	36 Kent St.	<b>652-2924</b>
<b>Murray Harbour</b>	131 Main St.	<b>962-3875</b>
<b>St. Teresa</b>	2972 Mount Stewart Rd.	<b>583-8595</b>

Visit [www.peicaps.org](http://www.peicaps.org)



## Seniors College of PEI



2011 woodworking class

A membership fee of \$135 allows people 50 years and over to enroll in as many courses as they wish during the fall, winter and spring semesters.

Courses are offered during the day. In Southern Kings, classes are held in Montague, Wood Islands, Whim Road, and at EastTech. They are considering offering courses in Morell, Souris, and Fortune as well.

The teachers are seniors who are retired professors or practitioners in their field. There are no pre-requisites, no homework, no term papers or quizzes.

In 2010, more than 140 courses were offered. Courses include drawing, painting, life drawing, gourmet cooking, woodworking, basic acrylic, astronomy, computer, conversational French, and many more.

For more information, contact:

Montague: **Tom Rath** at 583-2888 or e-mail [tom.rath@yahoo.ca](mailto:tom.rath@yahoo.ca)

Charlottetown & Summerside: **Bob Gibson** at 894-2867

or e-mail [seniorscollege@upei.ca](mailto:seniorscollege@upei.ca)

For more information, visit <http://lifelonglearning.upei.ca/seniorscollege>



## Academy of Learning Career and Business College, Montague

Diploma programs include Accounting Clerk, Customer Service & Information Clerk, Entrepreneurial Business Applications, Administrative Assistant, Computerized Accounting, Business and Office Accounting Clerk, Medical Administrative Assistant, Computer Service Technician, Help Desk Support Analyst, Business Administration, Network Systems Administrator, Graphic and Web Design, and Information Systems Specialist. Job placement is also a part of the diploma programs.

They offer four certificate programs: Payroll Compliance Practitioner, Office Administrative Assistant, Medical Office Clerk, and Business Management.

They give credit for skills and previous education which may reduce tuition and program duration.

“Training is hands on and students have instructors with them every step of the way,” says **Katherine**. “Programs offer the flexibility to learn at your own pace and set your own schedule.”

Locations include Charlottetown, Montague, and Summerside.

For more information, contact **Katherine McQuaid**,

Director of Training, at 894-8973 or 361-8973.

E-mail [kmcquaid@aolpei.ca](mailto:kmcquaid@aolpei.ca)

Visit [www.aolpei.ca](http://www.aolpei.ca)



# Learning, education, and training options across PEI (Charlottetown, Summerside & More)

**Academy of Learning Career and Business College** has locations in Charlottetown, Montague, and Summerside.



Diploma programs include Accounting Clerk, Customer Service & Information Clerk, Entrepreneurial Business Applications, Administrative Assistant, Computerized Accounting, Business and Office Accounting Clerk, Medical Administrative Assistant, Computer Service Technician, Help Desk Support Analyst, Business Administration, Network Systems Administrator, Graphic and Web Design, and Information Systems Specialist.

Job placement is also a part of the diploma programs.

They offer four certificate programs: Payroll Compliance Practitioner, Office Administrative Assistant, Medical Office Clerk, and Business Management.



For more information, contact **Katherine McQuaid** at 894-8973. 

**Institute of Advanced Learning** offers GED preparation programs as well as academic credits to complete high school and prepare for post-secondary programs. Classes and courses start each week with small classes and individualized attention.

For further information or to register, call **Katherine** or **Don** at 368-2828 or e-mail [kmcquaid@aolpei.ca](mailto:kmcquaid@aolpei.ca)  



**Adventure Group** offers programs to youth, including ROPES (Rite of Passage Experience). Participants are given problem-solving exercises and tackle tough issues like inclusion, diversity, teamwork, risk, trust, communication, community, and much more.

Parenting and life management programs for youth and team-building for corporate clients are available. Customized sessions are offered throughout the year.

For more information, call 628-8668. Visit [www.adventuregroupepei.ca](http://www.adventuregroupepei.ca)  

**Apprenticeship** is an agreement between an apprentice and an employer that combines on-the-job experience with technical training.

Apprentices who complete all work and technical training requirements, have skills signed off in their logbook by a qualified trade person, and successfully pass the certification exam are awarded a Certificate of Apprenticeship and a Certificate of Qualification with Red Seal Endorsement and become certified journeypersons of a trade.

For more information, call 368-4460. Visit [www.apprenticeship.pe.ca](http://www.apprenticeship.pe.ca)  

**PEI Business Women's Association** is a non-profit organization that represents business women across the province.

Their mandate is to empower and inspire women to succeed in their business endeavours by providing support, education and opportunities to connect with other women in business.



**Charlottetown:** call 892-6040

**Summerside:** call 436-0386

Visit [www.peibwa.org](http://www.peibwa.org)  

**Chameleon Language Centre** offers language classes in English as a second language, Spanish, Italian, German, French, Korean, Mandarin, Japanese and more. The school is looking to hire foreign language instructors for short-term work as private tutors or for small groups.

**Location:** 81 Prince Street, Charlottetown

**Contact:** Call 370-3129 or visit [www.chameleonlc.com](http://www.chameleonlc.com)  


**Career Bridges** is a 14-week career assessment and guidance program for adults considering a career change or further training.

The program helps participants determine the right career, strengthen pre-employment skills, arrange on-the-job work exposures, and provides guidance to achieve employment goals.

Sessions begin **September 19**. Call early to register.

**Summerside:** Greg or Sandy at 436-5739

**O'Leary:** Mary Lou at 859-2039

**Charlottetown:** Lynda or Dave at 566-2811 

Funded in whole or in part through the Canada/Prince Edward Island Labour Market Development Agreement and/or the Labour Market Agreement.

**PEI Construction Association** offers courses in

- Fall Arrest/Fall Protection Training
- Confined Space Training
- Power Elevated Work Platform Training (e.g. scissor lifts, zoom boom, cherry pickers)
- CPR and Emergency First Aid Training
- WHMIS training.

Courses generally run once a month from September to June.

For more information, call 368-3303 or e-mail [bea@capei.ca](mailto:bea@capei.ca)



Visit [www.capei.ca](http://www.capei.ca) and click **Courses & Training**.

The Construction Association also offers the **Skills Link** program. Youth who face barriers to employment get job preparation training and work experience.


For more information, contact **Janet O'Donnell** at 368-3303  

**Eastern College** (formerly CompuCollege) is located at the Confederation Court Mall. They offer courses in Business, Office Administration, Social Sciences, and Health Care.

For more information, call 1-877-297-0777

or visit [www.easterncollege.ca](http://www.easterncollege.ca)  

**Hair Concepts Training Centre** is located at 296 Water Street in Summerside. They have two intakes for students: in September and January. Courses run approximately eight months.

For more information, call 439-1171. 

**Holland College** offers full-time programs, language training, and short courses in locations across the Island.

Centres include:

- The Atlantic Police Academy and the Aerospace Centre in Slemon Park, Summerside
- Marine Training Centre on the waterfront in Summerside
- Culinary Institute of Canada and the Tourism and Culinary Centre in Charlottetown
- Georgetown Centre
- West Prince Campus, which includes Alberton, O'Leary and Tignish
- Prince of Wales Campus, which includes the Charlottetown Centre, The Centre for Applied Science and Technology, the Centre for Community Engagement, and the School of Performing Arts, which also holds classes at the Confederation Centre of the Arts.
- Students in the golf programs at the Tourism and Culinary Centre also attend classes and practice at the colleges Canadian Golf Academy in Stratford.

For more information on programs, visit [www.hollandcollege.com](http://www.hollandcollege.com) or call 1-800-446-5265.



These new programs will be offered in September at the Centre for Applied Science and Technology on the Prince of Wales campus in Charlottetown:

- **Heritage Retrofit Carpentry** is a nine-month program for people who already have carpentry experience. For more information, e-mail [jlsilver@hollandcollege.com](mailto:jlsilver@hollandcollege.com)
- **Energy Systems Engineering Technology** will train people to understand how energy is generated, distributed and consumed and how we need to make smart choices to ensure a sustainable flow of energy while maintaining our lifestyle. For more information, call 888-6730.
- The new **School of Performing Arts** will offer two programs: the two-year **Music Performance** program and the one-year **Performing Arts Foundation Program**.

The new **West Prince Campus** will open in Alberton in September. Courses offered include:

- **Administrative Assistant:** This nine-month program integrates technology with a solid foundation in administrative fundamentals. Learners will progress through a series of learning activities and simulated tasks to develop the skills necessary to meet the challenges of the professional office.
- **Outdoor Power Equipment:** This one-year program will train people to service and repair a wide variety of equipment such as motorcycles, ATVs, snowmobiles, lawn and garden equipment, chain saws and generators.
- **Small Business Management:** This 35-week program prepares students for entry-level management positions or to operate their own small business. Students acquire a broad knowledge of business skills to prepare them to advance to increased levels of management responsibilities.
- **Sports & Leisure Management:** This two-year program is designed for individuals who are interested in a career in outdoor leadership, community recreation, sport administration, health promotion, fitness consulting, tourism and leisure entrepreneurship or spa management.
- **Welding Level 1:** This nine-month pre-employment program prepares students with the basic skills and knowledge they require to gain employment in the welding industry.

For more information, visit [www.hollandcollege.com](http://www.hollandcollege.com)



**Holland College Adult Education** offers classes across the Island to help with academic upgrading and GED preparation.

Start dates for classes at Adult Education centres:  
Charlottetown, Summerside, West Prince and Montague: October 3  
Morell and Souris: October 31  
Tignish: January 3

For more information, contact the central office at 566-9628 or 1-800-446-5265 and press 3.

Abegweit First Nation Adult Education Program: **October 3.**  
For more information, call 676-2353 ext. 102



**Holland College** offers courses in English as a Second Language (ESL) and Language Instruction for Newcomers to Canada (LINC) and Enhanced Employability Essential Language Skills (EEELs).

For more information, call 629-4235 or visit [www.hollandcollege.com/language\\_training/](http://www.hollandcollege.com/language_training/)



**JVI Provincial Transportation & Safety Academy** offers safety training courses, Class 1A and 3A truck driving, private passenger vehicle driving, and heavy equipment operator training.

They are located in Slemon Park, Summerside.  
For more information, visit [www.jvidrivertraining.com](http://www.jvidrivertraining.com)



**Marguerite Connolly Training and Consulting** offers certified Resident Care Worker training. The next course starts September 6, and there may be another course offered in November, depending on demand. They are located at Suite 8, 158 Belvedere Avenue, Charlottetown.

For more information, call 566-9705 or visit [www.rcwtraining.ca](http://www.rcwtraining.ca)



**Maritime Christian College** on University Avenue in Charlottetown equips students for Christian ministries such as pulpit ministries, Christian education, and youth ministry. It offers Bachelors degrees, Diplomas, and Certificates.

For more information, call 628-8887 or visit [www.mccpei.com](http://www.mccpei.com)



**Passport to Employment** is a joint provincial and federal government strategy designed for Island workers ages 55-64 who wish to re-enter the workforce. Sessions are held across the province.

Training involves five weeks of classroom time. Participants enhance their resumé, cover letter and interview skills. Computer training is a large component of the program. Post course employment mentoring is provided.

It is hoped that by the end of their training the majority of the class will have had an interview and have secured employment.

For more information, contact Yvonne at 620-3857 or Michael at 620-3436.



**Private Institute of Hair Design and Aesthetics** offers two programs:

Hair Design is a 1250 hour training course. Intake is September and January.

Aesthetics is a 1400 hour training course. Intake is in September.

They are located at 40 Enman Cr., Charlottetown.

For more information, call 628-1563 or e-mail [pihd@pei.aibn.com](mailto:pihd@pei.aibn.com)  
Visit [www.pihd.com](http://www.pihd.com)



**Self EmployPEI** is administered through SkillsPEI, a division of the Department of Innovation and Advanced Learning.

The program assists individuals by providing financial support, business training, and counselling during the development and implementation of their business plan.

For more information, contact:

**Montague:** Karl Johnston, Active Communities Inc.,...**838-7034**  
or toll free **1-800-953-4030**

**Charlottetown:** Steve Webster, Innovation PEI.....**566-7797**

**Summerside:** Robert Boyer, CBDC Central PEI.....**888-3793** ext. 3

**Alberton:** David Gamble, Resources West .....**853-4555** 

Funded by the Canada/Prince Edward Island Labour Market Development Agreement and/or the Labour Market Agreement.

**SkillsPEI** offers programs and services for job seekers, employers and organizations. They can help clients eligible for Employment Insurance and unemployed people who are not EI eligible to prepare for and find employment.

**SkillsPEI** offices:

**Ch'town:** Atlantic Technology Centre .....**368-6290**

**Summerside:** Access PEI .....**438-4151**

**O'Leary:** Future Tech West .....**859-8898**

**Montague:** 541 Main Street .....**838-0674**

**Wellington:** Outreach Site



**Souris:** Access PEI .....**687-7070**

Visit [www.skillspei.com](http://www.skillspei.com)  

Funded by the Canada-PEI Labour Market Development Agreement and/or the Labour Market Agreement.

**Study Abroad Canada Language Institute** offers English language programs and certificate courses in teaching English as a second language.

Location: 179 Queen Street, Charlottetown.

For more information, call **628-2379**  
or visit [www.studyincanada.ca](http://www.studyincanada.ca)  

**Tourism Industry Association of PEI (TIAPEI)** offers:

- emerit products and programs based on industry-defined standards recognized across Canada
- Ready to Work program provides training and career planning
- short courses on such topics as conversational French and tour guide
- industry job board.



For more information, call **566-5008**.

Visit [www.tiapei.pe.ca](http://www.tiapei.pe.ca)  

Visit [www.choosetourism.ca](http://www.choosetourism.ca) and click **Employment Opportunities**.

**Trade Herizons** is a program that encourages women to consider a career in trades and technology. It includes 14 weeks of career exploration and college prep training, on-going wrap-around support for participants, help with applying to training programs, and assistance with finding a job after training is complete.

For more information, call **Sara Roach-Lewis** at **368-5040**  
or e-mail [sara@wnpei.org](mailto:sara@wnpei.org).

Visit [www.wnpei.org](http://www.wnpei.org) and click on **Trade Herizons**.  

**University of Prince Edward Island** is located in Charlottetown.

The university's four faculties (Arts, Education, Science, and Veterinary Medicine) and two schools (Nursing and Business) offer a wide range of programs and degrees to more than 4,400 undergrad, graduate, and doctoral students.

Visit [www.upei.ca](http://www.upei.ca)

UPEI is launching a new two-year **Master of Science in Nursing** program to begin in September.

Visit <http://nursing.upei.ca>

The new four-year **Bachelor of Science in Kinesiology** program will begin in September.

visit <http://fns.upei.ca/kinesiology>

**UPEI Centre for Life-Long Learning** develops, delivers, and is involved in a wide range of adult education activities, including professional development certificate programs and short courses, the ProfitLearn series of short courses for small businesses, summer institutes and language programs, on-line continuing education courses, and customized training for businesses.

For more information, visit <http://lifelonglearning.upei.ca>  
or call **Lisa** at **566-0336**.

**UPEI Webster Centre for Teaching and Learning** offers academic support for UPEI students. They offer help in writing, math, and science.

They also provide support to first-year students in their transition to university life and to students with disabilities. Tutoring services are also available.

For more information, call **894-2886**

Visit [www.upei.ca/webstercentre](http://www.upei.ca/webstercentre)  

**PEI Volunteers for Literacy** provides tutors to help adults with basic reading and writing.

This tutoring service is free, one-on-one, and confidential.

If you would like to help someone in your community, or if you know someone who wants help, call the **LEARN Line** at **1-800-348-7323**.

Please leave a message if you are calling after hours, and we will call you back.

Visit [www.nald.ca/peivol/start.htm](http://www.nald.ca/peivol/start.htm) 

**Workplace Learning PEI Inc.** partners with businesses, unions and organizations to assess the learning needs of employees and help them gain the Essential Skills needed to function well in today's workplace.

Strong Essential Skills are necessary to keep up with the increasing demands of the workplace, to be successful in trade certification, post-secondary training, or to get your GED.

For more information, call **368-6280**.

Visit [www.nald.ca/workplaceedpei](http://www.nald.ca/workplaceedpei)  