

A look at opportunities for entry-level jobs in various settings

by Patricia Roy and Stella Shepard

Career Changing

In The Employment Journey 2009 evaluation, job seekers suggested several ideas for articles that would really help with their search.

One request was to identify possible entry-level jobs. Job seekers said that if they want to change careers, further education may not be an option. Entry-level jobs can be another way to gain the skills and experience needed to climb the career ladder.

We contacted employers in various work environments to find out the following:

- job possibilities
- transferable skills required
- work conditions (part-time, full-time, seasonal, shifts, etc.)
- training on-the-job
- duties involved
- difficulties in finding the right staff
- wages/benefits/incentives
- how to apply
- potential for advancement

See what the following seven employers had to say: (page 8 & 9)



Daryl Beaton, restaurant Manager/Supervisor and Chris Gallant, Waitress/Bartender. Part of their duties is to train new staff at Causeway Bay Hotel.

Hotel and Food Service Work

Tamara Palmer, General Manager of the Causeway Bay Hotel in Summerside, says opportunities for advancement exist in several positions at the hotel.

“We have a permanent staff of 35 and the number of employees increases to 60 in the summer. We will start hiring for several entry-level jobs in March, and we train for all positions,” says Tamara.

The hotel has a 150-seat licensed restaurant and convention centre and can accommodate 200 guests. Also, a lounge is the newest addition.

Entry-level jobs include **dishwasher, line cook, hostess, maintenance, housekeeping, front desk clerk** and **server**. “A beverage server course is needed to work as a bartender,” she says.

For more information, call **436-2157** or drop off a resumé. Visit www.causewaybayhotels.ca

Restaurant Work

Sheila Bell is the Manager of **Brothers Two Restaurant** in Summerside. She says a number of entry-level positions will be available this spring.

“I will need about six new people including dishwashers and table cleaners. We will also need people to prepare salads and desserts as they are ordered. We train for all positions. Work hours for entry-level positions are usually four to six hours a day, five days a week.”

Skills needed

“Good verbal communication and the ability to follow direction is a must,” says Sheila. “A friendly outgoing personality is a plus for those working with the public. Also, people need to be able to stand for long periods of time.”

Entry-level workers earn minimum wage plus tips. Other incentives include 50 percent off the cost of meals and opportunities for advancement.

The restaurant also employs cooks, prep cooks, and servers. Servers need to be 19 years of age. “Seven or eight people work full-time and 10 are part-time from January to April,” says Sheila. “My staff triples from about 30 to 90 during the summer months. Many of the seasonal staff are university students.”

Apply in person with a resumé or e-mail to: sbell@pei.aibn.com



Feb/Mar 2010

Community Care Work

Wendy Deboer is the Accountant at **South Shore Villa Inc.** in Crapaud. It is a licensed privately owned community/nursing care facility.

“Positions in housekeeping, laundry, kitchen, geriatric care, and maintenance are available without a requirement for special training,” says Wendy. “Many of the jobs available here can be learned on site.”

Skills needed

Wendy says people wanting to work with the elderly need to have:

- a caring, cheerful, positive attitude
- good communication skills
- willingness to do shift work and work on short notice at times
- Grade 12 is required for most positions
- ability to stand for long periods of time.

Opportunities for advancement

“Geriatric care workers who wish to advance have the opportunity to take an RCW course. When they finish the course they have a higher rate of pay. Opportunities for advancement also exist in other departments.

“Wages depend on experience and the department employees work in.”

How to apply

Drop off a resumé at the South Shore Villa in Crapaud or e-mail kdeboer@southshorevilla.ca

Motel Work

Debbie and Don Reid are the Owners of the **Mulberry Motel** in Summerside.

Don says about three entry-level positions are available at his business. “These positions are full time during the summer months and part time in the winter.”

The facility has a total of 45 rooms which are also rented monthly during the winter.

Skills needed

- Grade 12 is required.
- Dependability and reliable transportation

“We take responsibility for the training, including WHMIS training.”

How to apply

Don says he prefer people apply with a resumé.

Applicants may apply in person or by e-mail to mulberry@eastlink.ca

For more information, visit <http://www.peisland.com/mulberryinn/>

